



(e-mail: jksainikschool@yahoo.com)

J&K Sainik School Manasbal

(www.jksainikschool.in)

Advertisement Notification No. 02 of 2025

Dated: 15.02.2025

Sub: Walk-in-interview.

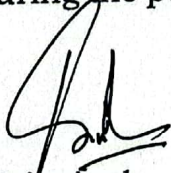
Online application are invited for walk-in-interview for the below mentioned posts strictly on contractual basis for the academic session 2025 or till the posts are filled on permanent basis, whichever is earlier. Last date for filling up of application forms is 23.02.2025 up to 5.00 PM and checking of documents & interview will be held at J&K Sainik School Manasbal on 27th February 2025 from 10 AM onwards.

S.No	Position	Essential qualification	Age as on 01.01.2025	Consolidated pay	No of posts
1	Accountant	<u>Essential</u> (i) B.Com. (ii) Should have worked as an accountant for at least 10 years in a Government or private organization and must be fully conversant with maintenance of accounts in double entry system. (iii) Ability to correspond into English. <u>Desirable</u> (v) Practical knowledge of computer with word, excel & tally etc.	Between 18 to 50 years	Rs.25000 /- PM	01
2	Quartermaster	<u>Essential.</u> (i) B.A/B.Com. (ii) At least five years' experience as UDC stores or as Quartermaster. (OR) Ex-servicemen with at least 10 years experience in handling and Accounting of stores. <u>Desirable.</u> (i) Should have undergone a Quartermaster's course. (ii) Adequate knowledge of inventory management. (iii) Practical knowledge of computer with ability to work in word & excel.	Between 18 to 50 years	Rs.28000 /- PM	01
3	Mess Manager	<u>Essential:</u> (i) Bachelors degree with diploma/ degree in Hotel Management. (ii) At least five years experience of running a catering organization independently in the civil, in the Defense services or in any other similar organization. (iii) Ability to maintain mess accounts. <u>Desirable.</u> (i) Diploma/Certificate in catering from a recognized institution. (ii) JCO or equivalent from catering trade or with more than five years catering experience. (iii) Ability to handle ration stores. (iv) Practical knowledge of computer with ability to work in word & excel.	Between 18 to 50 years	Rs.28000 /- PM	01
4	Hostel superintendent	<u>Essential.</u> (i) Degree with three years working experience in any residential School as Hostel Superintendent. Should be able to converse fluently in English. <u>Desirable.</u> (i) Higher educational qualification. (ii) Attainments in sports/art/music. (iii) Practical knowledge of computer (Ability to work in word & excel).	Between 18 to 50 years	Rs.20000 /- PM	01
5	Bandmaster (Part time)	<u>Essential:</u> i) Potential Band Master/ Band Major/Drum Major course at the AEC training college and centre Pachmarhi. ii) Equivalent Naval/Air Forces courses. <u>Desirable</u> (i) Ability to operate & train students in Pipe Band instruments/equipment.	Retired candidates can also apply.	Rs.16000 /- PM	01

Eligible and interested candidates applying for any post are required to pay non-refundable application fee of Rs. 300/-online using UPI, Debit Card, and Net Banking. Candidates may apply online in prescribed application format available on School website (www.jksainikschool.in) and upload self-attested copies of documents in PDF format. Applicants are required to bring original certificates and testimonials in respect of their qualification, experience etc as mentioned in the application form for verification along with a set of self attested photo copies of all the documents. Candidates will not be allowed to appear in the walk-in-interview in case of non-production of original documents. Quartermaster , Mess Manager & Hostel Superintendent are required to stay within the campus round the clock for which rent free accommodation during the period of the contract will be provided.

JKSS/1394/Adm
Dated: 15.02.2025

1425-27


Principal,
J&K Sainik School,
Manasbal.